

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: November 3, 2014
Re: Village Hall Use for November 2014

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of October 2014.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Toddler Birthday Party, Teenage Halloween Party	2	\$625
Community Use — Board of Managers Monthly Meeting, Flu & Pneumonia Clinic, New Resident Social; Annual Halloween Party	4	\$0.00
Fee Waiver Use/Public Use — Chevy Chase @ Home's Meet and Mingle Events; Section 5 Monthly Council Meeting; Chevy Chase Garden Club; Friends of Chevy Chase Circle; MD Legal Advisors Meeting; Environment & Energy Committee Meeting; Parks & Greenspaces Committee Meeting.	8	\$0.00